

**29-31 January 2026**

For BCS Office Use

Application No.:

Received by:

Date:        /        /

(First come first serve basis until on hand)

**Name of the Company / Brand:** \_\_\_\_\_

**Name of Local Representative [If the Applicant is Brand/Foreign Company]:** \_\_\_\_\_

☐ **BCS Member**                      ☐ **Non-member**

**Company name to be written in fascia board (all caps) [Required for applicants of stalls only]**

[illegible]

**Contact Address in Bangladesh:** \_\_\_\_\_

**Name & Designation of the Company Representative:** \_\_\_\_\_

**Name & Designation of the Contact Person for the Show:** \_\_\_\_\_

**Phone (Office & Mobile):** \_\_\_\_\_ **Fax:** \_\_\_\_\_

**E-mail:**

**Website:**

Type of space applied for: ☐ Pavilion ☐ Stall

Number of Pavilion(s):  Total Pavilion Space:  sft Number of Stall(s):

**Pay Order / Demand Draft Information** (Please make all payment in favor of '**Bangladesh Computer Samity**')

Pay Order No.	Date	Bank	Amount (Tk.)

### Acceptance of Conditions:

I do agree to abide by all the rules and regulations of the 'DIGITAL DEVICE & INNOVATION EXPO 2026' along with code of conduct, policy and other instructions given by the Show Organizing Committee from time to time.

Signature of the Authorized Person

Company Seal & Date

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**Exhibitor's Profile for Show Souvenir**

1. Exhibitor's Name in Capital Letters and Application No.  
(Company/ Brand that applied for Pavilion/Stall):

<b>Name</b>		<b>Application No.</b>	<b>M/NM -</b>
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**Name & Designation of the Company Representative**

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**Name & Designation of the Contact Person for Show**

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2. Contact Address

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3. Electronic Contacts

<b>Telephone</b>		<b>Mobile Phone</b>	
<b>Fax</b>		<b>Email Address</b>	
<b>Website</b>			

4. Brief Company Profile  
(NOT exceeding 75 words)

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5. Name & Designation of the Person Submitting this Profile

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6. Submitted by:

<b>Name</b>		<b>Signature</b>		<b>Date</b>	
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**Schedule of Booking, Space & Rent**

Space Type	Unit Space Size	Exhibitor Category-wise Unit Rent (Excluding Tax & VAT)	
		BCS Member	Non BCS Member
Pavilion	160 Sft, 320 Sft, 640 sft	BDT 550.00 per sft	BDT 650.00 per sft
Stall	8' X 8' = 64 Sft	BDT 50,000.00 per stall	BDT 60,000.00 per stall

**Additional Information**

- All payment must be paid in favor of '**Bangladesh Computer Samity**' through **Pay Order** or **Demand Draft**.
- In order to get Member's benefit, all dues (if any) at BCS including membership subscription should be paid before submission of booking application.
- Full payment for Stall & Pavilion booking should be paid at the time of submission of Application Form.
- Date of allotment of stalls and pavilions will be announced upon final floor layout design soon, while the allocation will be made on first-come-first-serve basis upon the choice of stall/pavilion by the exhibitor;
- A Company can apply for any number of Stalls; however, if the circumstances arise to accommodate maximum number of BCS members, allotment of stalls might be limited to two.
- A Company can apply for any number of stalls, but when he booked for two or more stalls, he must need to be booked that on same area/one place, not in different place(s).
- A Company can apply for any size of Pavilion(s), but not less then  $\pm 160$ sft or not over  $\pm 640$ sft.
- BCS will provide only structures of Stalls with company name written on the fascia board.
- BCS will not provide any Structure for the Pavilions. The Exhibitors will have to make those on their own.
- BCS will not provide any chair, table, decoration and arrangement of lightening to the Exhibitors of either category. They will have to arrange those on their own.
- One electrical outlet with maximum power consumption of 1kw for each stall will be provided and that for pavilion will be 4kw. Please note it, no halogen light allowed here in any stall/pavilion.
- In the event of exhibitors at the stall zone, none can change the fascia board provided by the organizer and structure of the stalls.
- Detailed information on rules & regulations of the show will be made in public soon.
- In the event of any issue arises, for which nothing might be specified in these rules & regulations, the organizer (BCS) will resolve the same upon discussion with the relevant party, however the decision of BCS will supercede in case of failing to come to a mutual understanding.