



বাংলাদেশ কম্পিউটার সমিতি

BANGLADESH COMPUTER SAMITY

The ICT Industry Association of Bangladesh

House # 33/B, Road # 4, Dhanmondi, Dhaka-1205, Bangladesh

Tel: +880 2 9671342, 9671350, Fax: +880 2 9671342, 9671350 Ext.: 108, Email: samity@bcs.org.bd, URL: www.bcs.org.bd

MEMBERSHIP APPLICATION FORM

Application Date: ____/____/____

Organization/Company Name			
Trade License No.			
TIN No. of the Proprietor/ Organization/ Company			
Registered / Business Address			
Nature of Business			
Organization/Company Type	<input type="checkbox"/> Proprietorship	<input type="checkbox"/> Partnership	<input type="checkbox"/> Incorporated
Name & Official Contacts of the Person Representing the Organization/ Company (Proprietor/Partner/Director)			
Name as in Business Document			
Position in the Organization/ Company			
Tel		Mobile	
Fax		E-mail	
Blood Group		Website	
Alternate Official Contact			
Contact Person's Name			
Position in the Organization/ Company			
Tel		Mobile	
Email			
Payment Detail	PO/DD No. :	Date:	
	Bank Name:		

I do hereby declare that all the papers, document & information in the Application Form submitted are true and correct. I also hereby agree unconditionally adhering all the rules & regulations set by Bangladesh Computer Samity (BCS).

Representative's Signature (Please sign above this line)

Company Seal

For BCS Office Use Only

Application Receiving Date: ____/____/____

Money Receipt No. _____



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Proposer's Consent by any active Member of BCS for(Applicant Company Name)			
Proposer's Name (as in BCS Member List)			
Name of the Organization/ Company		MID	
Signature, Seal & Date			
Seconder's Consent by any active Member of BCS			
Seconder's Name (as in BCS Member List)			
Name of the Organization/ Company		MID	
Signature, Seal & Date			

The following papers, document & information should be authenticated & submitted along with the Membership Application Form:

- Attested Photocopy of the Current Trade License, in which the business type should be mentioned as computer and/or ICT and the address in the membership application form should be same as the address in the trade license or the address in Trade License should be authenticated.
- Attested Photocopy of TIN Certificate in case new tax payer, or copy of current income tax payment receipt in case of existing tax payer of Proprietor in case of proprietorship company, or that of the company in case of partnership or limited company.
- Company profile describing capability and experience of the Organization/Company.
- Attested Photocopy of Memorandum & Articles of Association, in case of incorporated Organization/Company, or Deed of Partnership in case of Partnership Company, in which the business type should be mentioned as computer and/or ICT.
- Current Bank Solvency Certificate in original in the name of Proprietor in case of proprietorship company, or in the name of company in case of partnership or limited company.
- Two copies recent colored passport size photo & one business card of the Representative.
- Attested Photocopy of VAT Registration Certificate, if any.
- PO/DD in favor of **Bangladesh Computer Samity** amounting Tk. 25,000.00 (Taka twenty five thousand only) [Membership Registration Fee Tk. 4,000.00 + Yearly Subscription Tk. 2,000.00 + Processing fee Tk. 16,000.00 + Member Welfare fund Tk. 3,000.00].

Important notes to follow:

- BCS Membership procedure must comply with the DTO Rules and Articles of BCS.
- Organization/Company engaged only in computer and/or ICT business is eligible to be Member of BCS.
- Registered Address of the Organization/Company must be authenticated and BCS Authority preserves the right to investigate for such authentication.
- BCS Authority preserves the right to ask any document (including original) of the Applicant other than that mentioned hereinabove.
- BCS Authority preserves the right to visit the registered and/or business address of the Applicant and membership will be approved only at the satisfaction of BCS Authority upon such visit.
- BCS Authority at their necessity could call the Representative of the Organization/Company for interview.
- Organization/Company from Khulna, Sylhet, Jessore, Rajshahi, Barisal, Chittagong, Comilla, Mymensingh should submit Membership Application through respective BCS Branch Committee in Khulna, Sylhet, Jessore, Rajshahi, Barisal, Chittagong, Comilla, Mymensingh.
- No incomplete Application is acceptable.
- Nothing confirms BCS Membership other than authentication & verification is completed.
- BCS Executive Committee is the sole authority to approve or disapprove any Membership Application as per Clause 7 of BCS Memorandum & Articles of Association.